



PRIVACY POLICY

Our law firm (the „Firm”) processes certain personal information with respect to its clients.

The data processing performed by the Firm is governed by this Policy, the Attorney Act Nr. LXXVIII of 2017 (“Attorney Act”), the Information Act Nr. CXII of 2011 (“Information Act”) as well as the general data protection regulation of the EU (“GDPR”).

1. Who is the data controller?

Dr. Kovács Nóra Ügyvédi Iroda
1146 Budapest, Hermina út 17. Tower B, 8th Floor
Registering authority: Budapest Bar Association
Registration number: 2159
Phone: +36 1 266 9168
Email: nkovacs@fklaw.hu
Website: www.fklaw.hu

2. What is the purpose of the data processing?

The purpose of the data processing is to enable the Firm to service its clients pursuant to the terms of engagement.

3. What is the legal ground for the data processing?

The legal ground for the data processing is the performance of a contract pursuant to point b) of Section (1) of Article 6 of the GDPR 6. Contact information are processed on the basis of the consent of the client in accordance with point b) of Section (1) of Article 6 of the GDPR 6.

In certain cases the legal basis for the data processing is to enable the Firm to comply with its legal obligations (such as taxation, compliance with anti-money laundering requirements etc.) (point c) of Section (1) of Article 6 of the GDPR 6).

Information relating to third parties (such as witnesses and experts) which are necessary to provide the services by the Firm are processed because such information is necessary for the purposes of the legitimate interests pursued by the Firm or third parties. (point f) of Section (1) of Article 6 of the GDPR).

4. What personal data does the Firm process?

We may process the personal data specified in Section 7 § of the Money Laundering Act.

5. Who do we transfer these data?

Some data may be transferred to third parties providing archiving, accounting, delivery and IT services to the Firm on a need-to-know basis. For example, in case of invoicing, the personal data on the invoice will be transferred to the accounting company, or in case we send a letter to you, your name and address will be transferred to the delivery company.

Depending on the type of engagement, we may also transfer certain personal information to the competent authorities, courts, the counterparty or third parties. The employees of the Firm will also have access to the personal information.

The Firm has entered into an association agreement with the Dr. Forrai Judit Ügyvédi Iroda, so our partner firm has access to the personal data, too. In addition, the Firm may engage third party lawyers or law firms to fulfill its duties under the engagement letter; in this case we disclose the personal data to these lawyers or law firms.

From time to time, we may engage certain other service providers to help us with better representing you (such as experts); with your consent, we will provide these persons with your data, too.

In the event the bar association appoints a supervisor for the Firm pursuant to Section 85 § of the Attorney Act, then the supervisor will have the right to access the files of the Firm, including your personal data.

6. How long do we process your personal data?

We generally process personal information for a period of five (5) years as of the termination of our engagement. In case we have countersigned a document, then the personal data are processed for a period of ten (10) years as of the date of countersigning the document. If the document relates to a real property and registration to a public registry is effected based on the document, then we process the personal data for a period of ten (10) years as of the date of registration. (Act on Attorneys, Section 53 §)

We are required to keep record of the countersigned document as well as all associated documents for a period of ten (10) years as of the date of the document, unless we agreed with you to keep them on our file for a longer period of time a mandatory provision of law requires us to do so. (Act on Attorneys, Subsection (5) of Section 53 §).

In addition, we process the personal data required for the purposes of complying with our accounting obligations for a period of eight (8) years in accordance with Subsection (2) of Section 169 § of the Accounting Act Nr. C of 2000.

7. Data security

The personal data are protected by attorney-client privilege; accordingly, we have introduced a high level of security measures to safeguard your personal data.

8. What rights do you have in connection with your personal data?

You may request from us information on the processing of your personal information at any time. In this case, once we verify your identity, we will answer your queries, such as give you information about what personal data we process, the purpose, legal grounds and duration of the data processing, or what data processors we have retained, and who and for what purpose had access to your personal data.

You may also request that we rectify your inaccurate personal data. Subject to the statutory limitations and restrictions you may request that we erase or restrict the use of your personal data.

9. What remedies are at your disposal?

Should you have any concerns in connection with how we process your personal data, and despite our best efforts we are unable to resolve your issue, you may raise a complaint with the National Authority for Data Protection and Freedom of Information. Contact details for the authority are:

mailing address: 1530 Budapest, PO Box 5.
address: 1125 Budapest, Szilágyi Erzsébet fasor 22/c
Telephone: +36 (1) 391-1400
Fax: +36 (1) 391-1410
E-mail: ugyfelszolgalat@naih.hu
URL <http://naih.hu>

You may also decide to enforce your claim at court. As a general rule, the Metropolitan Court is competent for such lawsuit; however, you may also choose to file the petition at the county court competent for your place of residence.